

Job Posting: Agora Executive Director

Agora Mission Statement: To equip congregations and leaders for expanding Christian Mission and Ministries.

Agora's Purpose: To build bridges between new and earlier immigrants and neighborhood worshipping communities, to create a harmonious society by teaching one another how to respect each other's culture and accept each other's differences as assets.

Job Description

Responsible for direction and leadership toward fulfillment of the organization's mission. He/she will direct the entire operation of Agora relating to policies, practices, and attainment of annual operating goals and objectives. The Executive Director reports to and teams with the Board of Directors.

Position Qualifications:

- An ordained pastor in good standing on the roster of a U.S. Lutheran Church body.
- A person with several years work experience with different ethnic populations.
- A person with a thorough knowledge and sensitivity to the needs of the immigrant cultures in the Twin Cities.
- A person with a passion for local mission, able to communicate with various immigrant groups and bring them together with an existing congregation for the ultimate purpose of combined integrated worship.
- A person, who can communicate effectively with other pastors, lay church leaders, staff and volunteers to accomplish the goals of Agora.
- A person with strong administrative skills who can maintain an organization with a balanced budget, effective leaders, and committed staff.

Duties and Responsibilities:

1. Serve as the Executive Director of AGORA, which includes maintaining a strong organization (balanced budget, effective leaders, committed staff).
2. Supervise the Administrative Asst and other staff as hired.
3. Prepare an annual balanced budget to be presented at the annual member meeting each spring.
4. Responsible for fund raising, by raising friends for Agora.
5. Responsible for all revenues, and AGORA operating expenses as coordinated with the board designated Finance Team.
6. Develop and coordinate the curriculum and student enrollment in the Discipleship/Leadership Academy offered twice a year (each a 12-week duration)
7. Preach at AGORA Sundays and conduct Adult Forums in area churches. Provide for follow-up contacts with their pastors and lay leaders for additional AGORA involvement.
8. Teach and lead Cultural Awareness Training to churches interested in becoming an AGORA church (6 weekly sessions).
9. Initiate, encourage, and provide on-going support for the integration of ethnic immigrant worship groups with existing congregations.
10. Oversee publication of the bimonthly AGORA Newsletter.
11. Responsible for the overall organization of special events (e.g. Christmas of the Nations, Pentecost).
12. Responsible for development of a Speaker's Bureau.

Application process:

1. For ELCA-rostered applicants, please go to <http://www.elca.org/ELCA/Forms.aspx> and complete the Rostered Leader Profile.
2. For non-ELCA clergy, please to go to the ELCA website (is to ask non-ELCA clergy to go to the ELCA website (<http://www.elca.org/ELCA/Forms.aspx>), and click on the link to "mobility forms for ordained leaders" and then click on the sample of the "rostered leader profile."), and click on the link to "mobility forms for ordained leaders" and then click on the sample of the "rostered leader profile." Or print and complete form attached Leader Roster.pdf.
3. Send the profile and cover letter on or before February 1st to :

anelson@agoraministry.org or
Annette Nelson
Agora Ministries
9815 Portland Ave S
Minneapolis, MN 55420